

SEQUOYAH PLACE HOMEOWNERS' ASSOCIATION, INC.
1221A Sequoyah Place, Edmond, OK 73003
sequoyahplacehoa.com

Minutes of the Annual Meeting of the Members
October 21, 2019

The Annual Meeting of the Members of Sequoyah Place Homeowners' Association (the Association) was held at the Edmond Downtown Community Center, 28 East Main, Edmond, Oklahoma on October 21, 2019, commencing at 7:00 p.m., pursuant to written notice given by the Manager.

Attendance:

Mimi Boone	Colleen Levisay	Robert Sheehan & Bailey
John Boone	Lynette Lunsford	Teri Smith
Linda Lamon	Chad Sampley	Marlin Wilton
Chris Lee	Ron Schuller	Pam Wright

21 units were represented in person or by proxy. Teri Smith advised that there was a quorum (7 members) in accordance with Article III, Section 4 of the By-Laws of Sequoyah Place Homeowners' Association, Inc., to lawfully transact business.

Call to Order

The meeting was called to order by the President, John Boone. John thanked all for attending and introduced the members of the board.

Accomplishments

John Boone reported on the accomplishments for the year.

ASP re-plastered the swimming pool using Quartzscape plaster. Watt's Plumbing replaced the toilets and sink fixtures in the pool cabana. We installed a 6-camera surveillance system on the cabana. We replaced the 5 "No Trespassing" signs posted on the fence surrounding the pool. We purchased 8 chase lounge chairs and 3 chairs for the pool area.

Marlin Wilton installed a Rachio Irrigation Control to the irrigation system to prevent unneeded watering along Danforth and around the pool.

Installed guttering to the 1112D & 1220D units to help reduce that mount of rainwater that ponds at their font doors.

Worked through the City of Edmond to have the Brookdale Senior Center clean up the east fence line.

Pioneer Lawn removed several dead shrubs from medians between drives and sodded the areas.

We contracted with On Call Junk Haul to have a dumpster on the premises for 10 days to make it convenient for residents to dispose of unwanted items.

Financial Report

Teri Smith presented the financial report. On motion duly made and seconded (*Bob Sheehan / Pam Wright*), the Financial Statements were approved as presented.

Approve the Budget for 2020

T. Smith reviewed the proposed 2020 Budget. On motion duly made and seconded (*Bob Sheehan / Linda Lamon*), the Budget for 2020 was approved as presented.

The monthly dues for 2020 will remain \$150. Please remember the monthly dues are due the 1st day of the month. If your monthly dues are not received by the Association by the 15th day of the month, a \$25 late fee will be applied. Please include the late fee if you submit your payment after the 15th day of the month.

Election of Directors for 2019/2020

The Nominees for Directors for 2019/2020 were included with the annual meeting notice. Prior to the meeting, Jason Bowen and Marlin Wilton contacted the board to express their desire to serve. There were no additional nominations from the floor. On motion duly made and seconded (*Teri Smith / Bob Sheehan*), the nominees for board of directors as presented were approved.

The following Members were elected to serve as Directors of the Association for 2019/2020, effective immediately following the meeting:

- John Boone • Mimi Boone • Jason Bowen • Marlin Wilton • Pam Wright

Other Business

Teri Smith asked that residents familiarize themselves with the guidelines on the Edmond Recycle Program. A list of recyclable/non-recyclable items is attached.

Linda Lamon inquired if the board solicits bids for lawn services on an annual basis. The board has not solicited bids since hiring Pioneer Lawn Service as the services and fees have not changed. The board will look at other lawn service companies in late winter.

Ron Schuller inquired if the restricted street parking is in effect on weekends. The parking restrictions were put in place to keep students from North High School from parking on our streets. Street parking is prohibited only during school hours on days school is in session. All residents should park in the drive to their unit, but guests can park along the streets as long as school is not in session.

Insurance: Article VII Section 7.5.2 requires owners to carry an HO6 policy which includes loss assessment coverage that will cover the Owner's portion of the deductible on the Association's blanket policy. Each Owner shall submit proof of such insurance to the Association no later than thirty (30) days after the Owner takes title to their Lot. Should an Owner fail to obtain insurance as required, or fail to provide proof of such insurance within the given time, the Association may obtain insurance for such Lot and Owner in amounts within the discretion of the Board, the costs of such insurance to be specifically assessed to that Lot and Owner, which may become a lien on the Lot and foreclosed in like manner as other assessments. The Association may enforce Owner insurance requirements by rule, including monetary fines and penalties.

Your Proof of Insurance will automatically be mailed to the Association on an annual basis upon renewal of your policy once you name **Sequoyah Place Homeowners' Association as an additional interest**. The Association has not received certificates for any of our properties this year. Please contact your insurance company to have **Sequoyah Place Homeowners' Association added as an additional interest** and request that your Declarations page be emailed to smithteri@sbcglobal.net or mailed to SPHOA, 1221 A Sequoyah Street, Edmond, OK 73003.

Adjournment

There being no further business to come before the meeting, the President entertained a motion to adjourn the meeting. On motion made and seconded (*Linda Lamon / Mimi Boone*), the meeting was adjourned.

Respectfully submitted,

Teri Smith
Manager, Sequoyah Place Homeowners' Assoc.