

SEQUOYAH PLACE HOMEOWNERS' ASSOCIATION, INC.
1221A Sequoyah Place, Edmond, OK 73003
sequoyahplacehoa.com

Minutes of the Annual Meeting of the Members
October 17, 2016

The Annual Meeting of the Members of Sequoyah Place Homeowners' Association (the Association) was held at the Edmond Downtown Community Center, 28 East Main, Edmond, Oklahoma on October 17, 2016, commencing at 7:00 p.m., pursuant to written notice given by the Manager.

Attendance:

Mimi Boone	Colleen Levisay	Wes Schuller
Carroll Brewer	Andrea Sampley	Robert Sheehan
Linda Lamon	Chad Sampley	Teri Smith
Chris Lee	Breanna Schuller	Marlin Wilton
		Pam Wright

Quorum

19 units were represented in person or by proxy. Teri Smith advised that there was a quorum (7 members) in accordance with Article III, Section 4 of the By-Laws of Sequoyah Place Homeowners' Association, Inc., to lawfully transact business.

Call to Order

The meeting was called to order by the Vice-President, Marlin Wilton. Marlin thanked all for attending and introduced the members of the board and each member introduced themselves.

Accomplishments

Teri Smith reported on the accomplishments for the year.

- * The concrete sections of the east and west sides of the center street and 5 driveways have been replaced at a cost of \$15,507.
- * Seven nuisance trees were removed including two large oak trees at 1217B & 1217C - \$4,600.
- * Purchased & installed surveillance system & all weather emergency phone at the pool cabana at a cost of \$1,711.60.
- * Cleaned out the flowerbeds at the cabana and planted small shrubs - \$485.
- * Arranged for the City of Edmond to install "No Parking 7:00 a.m. to 3:00 p.m. School Days" to prevent North students from parking in the Sequoyah neighborhood.
- * Notified Owners of the need to make repairs to their units. The completed repairs have tremendously improved the appearance of our neighborhood. Thanks to all who have promptly complied.
- * We are on our concrete contractor's list to replace the concrete sections of the east and west sides of the front (north) street and the drive to the 1213B unit.
- * We are waiting on estimates to stain and/or seal the north and south perimeter fences.

Financial Report

Teri Smith presented the financial report. Ms. Smith reviewed the financial statements, which had been provided to the Members along with notice of the meeting, and include the following:

- Profit & Loss Statement – January through September 2016
- Balance Sheet as of September 30, 2016

An Amended Comparative Income Statement with Budget noting the additional \$5,100 expenditure for tree cleanup from the November 2015 ice storm was distributed. On motion duly made and seconded (R. Sheehan/C. Levisay), the Financial Statements were approved as presented.

Approve the Budget for 2017

T. Smith reviewed the proposed 2017 Budget. On motion duly made and seconded (R. Sheehan /C. Sampley), the Budget for 2017 was approved as presented.

The monthly dues for 2017 will remain \$150. Please remember the monthly dues are due the 1st day of the month. If your monthly dues are not received by the Association by the 15th day of the month, a \$25 late fee will be applied. Please include the late fee if you submit your payment after the 15th day of the month.

Election of Directors for 2016/2017

The Nominees for Directors for 2016/2017 were included with the annual meeting notice. There were no additional nominations from the floor. On motion duly made and seconded (R. Sheehan/All), the nominees for board of directors as presented were approved.

The following Members were elected to serve as Directors of the Association for 2015/2016, effective immediately following the meeting:

- John Boone • Mimi Boone • Marlin Wilton • Pam Wright

Other Business

Public Street Parking Restriction: Linda Lamon asked if the Association could issue parking permits to residents to allow for resident/guest parking on the public streets during school hours.

Follow Up: Officer Radcliff of the City of Edmond Police Department advised that the Association does not have authority to issue parking permits to allow for resident/guest parking on public streets.

Robert Sheehan commended the Board on the improved condition and operations of the neighborhood.

Colleen Levisay inquired if the shrubs had been treated for white powdery mildew. Powdery mildew is one of the most widespread and easily identifiable plant fungal diseases. The Board opted to treat the shrubs in order to control the disease and on April 17 gave the lawn crew the okay to administer the treatment, but as of this time, they have not been treated. Teri Smith will follow up on this matter.

Jamie Kemp asked who to contact with questions regarding exterior repairs. Teri Smith advised that she would prefer all inquiries to be in writing / email to reduce the risk of misinterpretation. The written requests are forwarded to the Board for consideration. Pam Wright reminded that the material specifications are listed on the Association's website, sequoyahplacehoa.com.

Colleen Levisay asked if variance materials other than landscape timbers could be used to border the flowerbeds. Specific materials were not named. After discussion, it was determined that requests for variations to landscape borders should be presented to the Board for approval, as required by the Covenants and Restrictions.

Adjournment

There being no further business to come before the meeting, the President entertained a motion to adjourn the meeting. On motion made and seconded (*M. Wilton/M. Boone*), the meeting was adjourned.

Respectfully submitted,

Teri Smith
Manager, Sequoyah Place Homeowners' Assoc.